

Applicant Name: Mr. Merv Rogers

Application Type: ACC Level 1/ Level 2/ ACTP Application

Submit Application

Status: Pending Completion

Start Date: 10/20/2022

Submit Date:

Complete Requirements

Submit for Review

Received and Under Review

Additional Information Needed

CKA Exam

Credential Awarded

Please complete all the below unlocked requirements.

Dashboard



Education



Client Coaching Experience



Exam



Locked Unlocked Completed Under Review Further Action Met

Please review the requirements for this credential application listed below. Select any tab to begin completing the application. Once you've completed each required element, you will be able to submit the application and pay the application fee.

## Requirement

## Status

### Level 1 / Level 2 / ACTP Education

To be eligible for the ACC credential via the Level 1 / Level 2 / ACTP application path, you must provide a certificate of completion of a full ICF-accredited Level 1 or Level 2 program or an Accredited Coaching Training Program (ACTP).

Pending  
Completion

### Client Coaching Experience

Applicants for the ACC credential must demonstrate a minimum of 100 hours of client coaching experience with at least eight (8) clients following the start of coach-specific training.

Pending  
Completion

### ACCACTP-CredExam

The ICF Credentialing Exam is a tool designed to measure coaches' knowledge of and ability to apply the ICF definition of coaching, the updated ICF Core Competencies, and the ICF Code of Ethics against a predetermined standard. Access and directions to complete this requirement will be sent following the review of the application.

Pending  
Completion

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Dashboard | Home | **Education** | Client Coaching Experience | Exam

Locked | Unlocked | Completed | Under Review | Further Action | Met

### Level 1 / Level 2 / ACTP Education

For each coaching education program you have completed, please enter the organization name, program name, total education hours completed, the program start date and attach your certificate of completion, then click "Save."

To be eligible for the ACC Credential via the Level 1 / Level 2 / ACTP application path, you must provide a certificate of completion of a full ICF-accredited Level 1 or Level 2 program or an Accredited Coaching Training Program (ACTP). Check for your program's approval at <https://coachingfederation.org/credentials-and-standards/find-education>.

Once all of your education has been submitted, please click on the "Experience" tab to continue.

Status: Pending Completion

Education Summary v1.1

Required	Reported	Accepted	Balance	Percentage
60.00	0.00	0.00	60.00	0.00%

Education Reported

Enter Education Hours

Program Start Date	Training	Number of Hours	Status	Reported Date	Document
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No Self Reported CE on file.

## Activity Information

Training Organization Name:

Coaching Out Of The Box

Required

Program Name:

Coach Approach to Leadership Series

Required

Number of Hours:

111

Required

Program Start Date:

01/04/2021



January 2021						
<u>Su</u>	<u>Mo</u>	<u>Tu</u>	<u>We</u>	<u>Th</u>	<u>Fr</u>	<u>Sa</u>
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

start of your  
client coaching

Required

Save

Cancel

## Activity Information

Training Organization Name:

Coaching Out Of The Box

Required

Program Name:

Coach Approach to Leadership Series

Required

Number of Hours:

111.4

Required

Program Start Date:

01/04/2021



**<= Enter the first day of your first 5.5.5 class.**

Required

Does this training represent the start of your coach specific training and your client coaching experience?

Yes

No

Upload Certificate:

Choose File No file chosen

Required

**<= Attach your level 1 certificate.**

Save

Cancel

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### Level 1 / Level 2 / ACTP Education

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To be eligible for the ACC Credential via the Level 1 / Level 2 / ACTP application path, you must provide a certificate of completion of a full ICF-accredited Level 1 or Level 2 program or an Accredited Coaching Training Program (ACTP). Check for your program's approval at <https://coachingfederation.org/credentials-and-standards/find-education>.

Once all of your education has been submitted, please click on the "Experience" tab to continue.

Status: Pending Submission

Education Summary v1.1

Required	Reported	Accepted	Balance	Percentage
60.00	96.00	0.00	60.00	100%

Education Reported

Enter Education Hours

Program Start Date	Training	Number of Hours	Status	Reported Date	Document
01/04/2021	Coaching Out Of The Box: Coach Approach to Leadership Series	96.00	Pending Review	11/24/2022	Document

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Credential Awarded

Please complete all the below unlocked requirements.

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Education



Client Coaching Experience



Exam



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### Client Coaching Experience

Applicants for the ICF ACC credential are required to have a minimum of 100 hours of client coaching experience with at least eight (8) clients following the start of coach training. Of the total 100 hours required, at least 75 hours must be paid coaching experience, and at least 25 hours must occur within the 18 months prior to submitting your application for credential. Please complete the following statement of attestation to affirm your client coaching experience. For more information, please visit <https://coachingfederation.org/experience-requirements>.

Applicants may be selected at random for audit of their client coaching experience hours. Those who provide inaccurate or fraudulent information in their ICF credential application are subject to denial and/or revocation of the ICF credential and may be prohibited from reapplying for a period of five (5) years.

By checking the box by each statement, you are indicating this is a true statement. At the bottom of the page after the statements, please enter the total number of client coaching experience hours delivered since the start of your coach-specific training as of the application submission date. Please note that the ICF reserves the right to audit your client coaching experience.

Once you have completed this section, please click on the blue "Submit Application" button above to submit your application for ICF to review.

Status: Pending Completion

**Attest to Requirements**

I attest that I meet the requirements for client coaching experience under the ICF Associate Certified Coach credential. I have read the eligibility criteria for coaching experience under the ICF credentialing process and attest that the information provided in this statement is accurate, true and complete. I understand that any misstatement of information provided in the application materials or this Statement of Attestation would be a violation of the ICF Code of Ethics and would be sufficient cause for sanction by the ICF, including the loss of ICF membership or denial and/or revocation of an ICF credential.

**100 Client Coaching Hours**

I have delivered at least 100 client coaching hours since the start of my coach-specific education.

**75 Paid Client Coaching Hours**

At least 75 hours of my client coaching hours were delivered as paid coaching hours. Paid hours may include coaching for which compensation in any amount was received, either financial or bartering of goods and services, including coaching in exchange for coaching.

**Client Coaching Hours were delivered to Client**

The client coaching hours reported in this application were delivered for actual coaching with a client who hired me as a coach and in no other capacity. None of the reported client coaching hours were delivered as part of an education program, mentor coaching or coaching supervision.

**Coaching Delivered to 8 Clients**

I have delivered coaching services to at least eight (8) clients since the start of my coach-specific education. Coaching may be delivered to individual clients or to multiple clients via group coaching. When providing group coaching, the total number of clients in a group may not exceed 15.

**Delivered 25 within 18 months**

I have delivered at least 25 hours of coaching within 18 months prior to the submission of my application for an ICF credential.

**Client Coaching Hours Log**

I have and maintain a detailed client coaching log to track and document my client coaching experience. Each individual listed on the client log has consented to having their name, contact information, start and end dates of the coaching relationship, and the number of paid and pro bono hours of coaching provided on the coaching client log, in accordance with all applicable laws and the ICF Code of Ethics. Any group coaching hours I have delivered are noted separately in the log, and include client information of one individual in the group, start and end dates of the coaching group, the number of paid and pro bono hours of coaching provided to the group, and the total number of individuals in the group.

**ICF's right to audit Client Coaching Hours**

I understand that ICF reserves the right to audit my client coaching experience, which may include reviewing my client log, as indicated in this statement of attestation. I understand that credential applicants who fail to complete the audit process to verify client coaching experience or who provide inaccurate or fraudulent information about client coaching experience are subject to the denial and/or revocation of an ICF credential and may be prohibited from reapplying for an ICF credential for a period of five (5) years.



Please enter the total number of Client Coaching Hours you have completed below. By signing your name you are attesting that all information provided on this form is correct.

First Name: Last Name: Total Hours:

## ACCACTP-CredExam

All credential applicants must pass the ICF Credentialing Exam, which is designed to measure a candidate's proficiency based on the ICF Core Competencies. **NOTE: Candidates will receive an invitation to schedule an exam appointment and complete the ICF Credentialing Exam after the application has been submitted and the review is complete.**

To complete this tab and submit your application, please click on the "Enter Exam Information" link below. You will be asked to enter your legal name and advise if you will be requesting a reasonable accommodation to access the exam due to a disability or qualifying medical condition.

**The name you enter must EXACTLY MATCH your name as it appears on your government-issued identification, which you will present during the check-in process at your exam appointment. Please note that this will not update your name as listed in your ICF Profile.**

### General Exam Information

ICF Credentials and Standards has partnered with Pearson VUE to deliver the ICF Credentialing Exam through a proctored testing environment. The exam may be taken in person at one of Pearson VUE's testing centers ([Locate a Testing Center near you](#)), or remotely through Pearson OnVUE, a **live, remote-proctored testing service** that allows candidates to test from their home or office while being monitored by an online proctor. [Learn More About ICF Credentialing Exam Options and Procedures.](#)

The ICF Credentialing Exam is available in English with language aids in Spanish and Turkish. Language aids in Arabic, Chinese (Simplified), French, Italian, Japanese, Russian and Swedish will be available in the near future.

If the ICF Credentialing Exam is not offered in a candidate's primary language, the candidate is located in a non-English speaking country and the candidate completes the English form of the ICF Credentialing Exam, a candidate will receive an automatic time extension of 60 minutes to complete the exam. If the Exam is not offered in your language, [Language Assistance is available.](#)

### Accommodation Requests

Individuals with a documented disability, handicap, or other condition that impairs their ability to take the exam may request a reasonable accommodation, as required by the Americans with Disabilities Act (ADA). Candidates who require arrangements to take the exam must submit the ICF Exam Accommodations Request Form, along with the required supporting documentation verifying the candidate's disability or qualifying medical condition.

Candidates may also be approved for exam accommodation for documented, qualifying medical conditions that may be temporary, such as pregnancy, injury, or impairment following surgery.

Approved accommodations for candidates with disabilities or qualifying medical conditions are provided at no cost to the candidate. [Learn More About Exam Accommodations.](#) If an accommodation is requested, you will receive an email from ICF with more information and a link to the page to upload your accommodation document(s).

[Enter Exam Information](#)

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